



# Checklist for Planning an Acteens Meeting

Download this month's Missions Journey: Students unit to your laptop or device. If you are teaching Week 1, 2, or 3:

- Locate the videos at the beginning of each lesson and download them to your device. (The links are in the supply lists for each lesson.) Review the video.
- Review the lesson.
- Make decisions about any options given in the curriculum.
- Determine which parts of the lesson can be led by students and which parts you will lead.
- Contact students ahead of time and ask them to lead sections of the lesson.
- Gather and prepare supplies.
- Make copies of the Reflection page.

If you are teaching Week 4 lesson:

- If possible, meet with your students ahead of time to review the options for this lesson. Allow them to take the lead in choosing what activities to do for this lesson.
- Help students who will lead prepare for their part of the activity. Make a timeline, list of expectations, and supply list together.
- Prepare your supplies for your teaching time and for the optional activity.

For all lessons:

- Determine how you will use the prayer calendar during the prayer activity at the end of your lesson. Consider adding one of the suggested Prayer Calendar activities found at the end of the unit.
- Check out the Supplemental Activities and determine if you will use them during this lesson.
- Decide if you will use the coloring page during this lesson. If you don't plan to use it during the unit, you can send it home with students.

