



## Children in Action Leader Responsibilities

CA<sup>SM</sup> leaders are responsible for planning, carrying out, and evaluating missions discipleship for children. Each group needs at least two adults per classroom for safety and security reasons. Additional leaders are advised when a specific situation would benefit from a smaller leader/child ratio. A church may have safety/security guidelines with a lower ratio of child per adult, and should follow those guidelines.

Leaders are specifically responsible for:

- setting goals and making overall plans for the year
- planning the sessions in CA
- leading missions learning experiences in sessions
- reflecting on the experiences of the group and adjusting as needed
- following the church's safety/security practices for receiving children at the beginning of sessions and releasing children at the close of sessions; suggesting additional safety/security practices if none exist or are laid-back
- communicating with parents or caregivers about their child's missions learning experiences and making suggestions of activities to reinforce missions discipleship in the home
- maintaining contact with parents or caregivers of participants, prospects, and absentees
- providing resources and gathering supplies for sessions
- working within the church budget designated for children's missions discipleship
- maintaining records (such as attendance) and reporting accomplishments
- involving members in preparing for and carrying out missions experiences as appropriate to their levels of development
- incorporating the plan of salvation into learning experiences as appropriate

Leaders for each Children in Action missions group determine how they will share leadership responsibilities. A church may have an experienced leader who serves as the lead teacher while another leader assists. In other churches, the leaders may divide responsibilities for planning and leading activities.

A church with more than one children's missions discipleship group may select a coordinator. This leader has the responsibility to:

- bring leaders together for coordinated planning
- coordinate activities or events for groups to do together, such as enlistment events
- coordinate training efforts for leaders, such as attendance at a state WMU training event
- enlist leaders
- order resources and supplies, or report needs to the person who orders for the church
- maintain records and report accomplishments to the church
- promote children's missions discipleship within the church
- Evaluate missions discipleship for children.