



## Checklist for Planning an Adults on Mission Meeting

Use this checklist to make sure you are covering the basics as you plan for your Adults on Mission meeting.

- Become familiar with the overview of the focus city, country, region, or type of ministry at the beginning of the monthly unit in Missions for Life.
- Access the monthly online mission study at the link provided in Missions for Life.
- Read through the mission study. Decide which plan you will need for your meeting time: group, family, or individual.
- Spend time reading through the Bible study on your own to prepare your heart for the unit.
- Read the Mission Action article, and determine how your group can participate in the suggested activity.
- Review the other elements in this month's unit: Bible study lesson plan, prayer article, and special emphasis. Determine how these will be incorporated into your monthly meeting.
- If desired, secure volunteers to lead elements of the meeting or to lead the mission action activity for the month. Make sure each volunteer has access to his or her part from the materials in plenty of time to prepare for your meeting.
- Create a supply list. Gather and prepare your supplies.
- Set up any activities in your meeting space.
- Pray for each individual who is part of your group and for your time together.