

INTERNSHIP OPPORTUNITY
NATIONAL WMU
BIRMINGHAM, ALABAMA



**ALL OF OUR INTERNSHIPS ARE UNPAID IN EXCHANGE FOR COURSE CREDIT.
STUDENTS MUST BE A JUNIOR OR SENIOR IN COLLEGE TO QUALIFY.**

TITLE: *Student Resource Intern*
TEAM: Student Resource Team

LEARNING OBJECTIVES:

- Working in a team environment
- Curriculum development processes
- Time management and prioritization
- How to set and accomplish work goals
- How to write appropriately for different needs/audiences
- Project management skills
- Taking initiative, sharing ideas, bringing creativity and strengths to the work

POSSIBLE RESPONSIBILITIES:

- Social media development
- Writing articles for web and possibly magazine
- Content editing
- Student e-newsletter development
- Work with in-house LMS to finalize and upload leadership course
- Provide insight regarding strategies for marketing to students

REQUIRED EQUIPMENT/SOFTWARE SKILLS:

- General computer skills
- Microsoft Word
- Knowledge of social media platforms
- Power Point and/or Prezi, preferred

If you are interested in the internship opportunity, feel free to submit a resume to Human Resources:

- Email: hr@wmu.org
- Fax: (205) 995-4827
- US mail: 100 Missionary Ridge, Birmingham, AL 35242